

Policy

VCOSS Clearinghouse: PIECES e-Newsletter

1. PIECES is the monthly e-newsletter of the VCOSS Training and Development Clearinghouse. PIECES contains organisational capacity building training and development opportunities and resources for the Victorian community sector.
2. Subscription to PIECES is free.
3. Individuals or organisations seeking to have information included in PIECES will be charged a fee of \$340 (incl. gst) (effective 1 July 2010). VCOSS members receive a 25% discount. This fee covers the staff time to prepare and send PIECES and contributes to the ongoing overheads of the VCOSS Clearinghouse. This fee can be waived at VCOSS Clearinghouse's discretion.
4. The number of PIECES entries from a single provider are limited to six in a calendar year. This policy may be waived in certain circumstances at the discretion of the Clearinghouse.
5. The purpose of VCOSS Clearinghouse is organisational capacity building; as such any content submitted for PIECES needs to be focused on this. Material outside of this scope would only be included under exceptional circumstances.
6. The VCOSS Clearinghouse reserves the right to edit material and in some circumstances to deem material unsuitable for PIECES. In the case of the latter the VCOSS Clearinghouse will outline reasons for this decision to the appropriate individual or organisation.
7. Content should be less than 150 words. Text and links only, no graphics or attachments.
8. Pieces is distributed on the first day of every month excluding January. Content must be received by the Clearinghouse one week prior to the distribution date.

For further information, contact:

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