

# Concise Financial Report

1 July 2008 – 30 June 2009

## Relationship of the Concise Financial Report to the Full Financial Report

The concise financial report is an extract from the full financial report for the year ended 30 June 2009. The financial statements and specific disclosures included in the concise financial report have been derived from the full financial report.

The concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position and financing and investing activities of the Victorian Council of Social Service as the full financial report. Further financial information can be obtained from the full financial report.

The full financial report and auditor's report will be sent to members on request, free of charge. The directors of the Victorian Council of Social Service ("the Company") present their report on the Company for the financial year ended 30 June 2009.

## Directors

The names of each person who has been a director during the year and to the date of this report are

**Melissa Afentoulis**  
**Eric Passaris**  
**David Brant**  
**David Pugh**  
**Merrilee Cox** (resigned 18 November 2008)  
**Barry Pullen**  
**Micaela Cronin**  
**Dale Renner**  
**Georgie Ferrari**  
**Deborah Tsorbaris**  
**Anthony Lang**  
**Marilyn Webster**  
**Paul Linossier** (appointed 18 November 2008)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

## Company Secretary

The following person held the position of Company Secretary at the end of the financial year:

**Catherine Smith**  
Special Honours:  
Natural Environment Science,  
Sheffield University, United  
Kingdom. Ms Smith has been Chief  
Executive Officer of VCOSS for 7  
years and was appointed Company  
Secretary on 2 October 2002.

## Principal Activities

The principal activities of the Company during the financial year consisted of:

1. Working towards the reduction and eventual elimination of social and economic disadvantage in Victoria.
2. Promoting co-operation between organisations and individuals involved in the field of social and community service in Victoria.
3. Working towards a united Australia that respects this land of ours, values the Aboriginal and Torres Strait Islander heritage, and provides justice and equity for all.

*No significant changes in the nature of these activities occurred during the year.*

## Operating Results

The operation of the Company for the financial year resulted in a deficit of \$11,197 (2008 deficit of \$15,943).

## Dividends Paid or Recommended

The Company is a not-for-profit organisation incorporated as a company limited by guarantee. It does not have any share capital and has not issued debentures. The Company is precluded by its constitution from recommending payment of any dividend.

## Review of Operations

A review of the operations of the entity during the financial year indicates that revenue from projects has increased by approximately 40% and expenses from projects by approximately 41%. There have been no other significant changes in operations

## Significant Changes in State of Affairs

*No significant changes in the Company's state of affairs occurred during the financial year.*

## After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years

## Future Developments

The Company expects to maintain the present status and level of operations and hence there are no likely developments in the operations in future years.

## Environmental Issues

The Company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

# Information on Directors

<b>Member</b>	<b>Qualifications and Experience</b>
<b>Melissa Afentoulis</b>	Board member since June 2004. Over 25 years experience in the community sector with a particular interest in local community affairs, ethnic affairs and women's rights.
<b>David Brant</b>	Board member since December 2006. Community activist working on issues at local, national and international levels. Ministerial appointment to the Victorian Disability Advisory Council and chair of its Accessible Place Working Party. Principal battle for 2008–09 universal/accessible housing. Member vcooss strategic sub committee and community round table. Executive Director vuHA and vice president Fitzroy High School Council.
<b>Merrilee Cox</b>	Board Member since 2006. Over 30 years experience in the community services sector with major focus in disability, policy and advocacy. Diploma in Youth Work, Grad. Dip Women's Studies, Grad Dip, Bus (Organisation Change and Development), Masters SSc (Policy & Management). <i>Resigned 18/11/08.</i>
<b>Micaela Cronin</b>	Board member since October 2005. General Manager – Community Services at Wesley Mission Melbourne. Over 20 years experience in the community sector, including: domestic violence and women's services, drug and alcohol, homelessness, youth, counselling, and support services. Qualifications in Community Development and Social Work and currently studying for an MBA.
<b>Georgie Ferrari</b>	Board member since 2006. CEO of the Youth Affairs Council of Victoria Thirteen years experience in the not for profit sector in New Zealand, NSW and Victoria in the areas of youth, health, housing, community education and violence prevention. BA (Gender Studies), MA (Policy and Management).
<b>Anthony Lang</b>	Board member since 1998. Barrister, BA (Hons), LL B.
<b>Paul Linossier</b>	Board member from <i>November 2008. CEO of MacKillop Family Services. BA, BSW (Hons) and Executive Masters in Public Administration.</i> <i>Appointed 18/11/08.</i>

<b>Member</b>	<b>Qualifications and Experience</b>
<b>Eric Passaris</b>	Board member since 2002. Member of the Institute of Chartered Accountants in Australia and of CPA Australia. Registered Company Auditor. B Ec. <i>Treasurer, Chair of Finance Committee.</i>
<b>David Pugh</b>	Board member since February 2004. ceo of St Luke's Anglicare. Has a keen interest in issues of community building, youth development, education and social inclusion. B Ag Sc (Hons), Dip Ed (Sec), M Bus. <i>President until 28/11/08, Deputy President from 28/11/08, Member of Finance Committee until 9/12/08</i>
<b>Barry Pullen</b>	Board member since 2002. Former Minister for Housing, Education, and Conservation & Environment, Victorian Labor Government. <i>Chair of Strategic Policy Committee.</i>
<b>Dale Renner</b>	Board member since May 2008. Director, Brand Services of Growth Solutions Group. Marketing and brand strategy consultant with 12 years international experience. LLB (Hons), B Ec. <i>Chair of Membership Committee.</i>
<b>Deborah Tsorbaris</b>	Board member since November 2002. ceo Council to Homeless Persons. 21 years experience in the community and health services sector. Masters in Social Policy and Management.
<b>Marilyn Webster</b>	Board member since 1999. Has 33 years experience in community services sector. BA, Dip Soc Stud, Dip App Sci, AASW. <i>Deputy President until 28/11/08, President from 28/11/08, Member of Finance Committee from 17/2/09.</i>

## Meetings of Directors

The numbers of meetings of the Company's board of directors and of each board committee held during the year ended 30 June 2009, and the number of meetings attended by each director were:

Director	Directors' Meetings		Finance Sub-committee Meetings	
	<i>Attended</i>	<i>Eligible to attend</i>	<i>Attended</i>	<i>Eligible to attend</i>
Melissa Afentoulis	5	11	–	–
David Brant	11	11	–	–
Merrilee Cox	3	4	–	–
Micaela Cronin	7	11	–	–
Georgie Ferrari	7	11	–	–
Anthony Lang	10	11	–	–
Paul Linossier	5	7	–	–
Eric Passaris	3	11	7	11
David Pugh	8	11	2	6
Barry Pullen	9	11	–	–
Dale Renner	7	10	–	–
Deborah Tsorbaris	4	11	–	–
Marilyn Webster	10	11	4	5

An individual director may seek leave from the board to be absent from one or more board meetings. During the financial year, the following directors took approved leave of absence:

Melissa Afentoulis – 6 meetings

David Pugh – 2 meetings

Deborah Tsorbaris – 4 meetings

## Indemnifying Officers or Auditors

The constitution of the Company indemnifies its officers and directors against any liability to third parties incurred in good faith. That liability is subject to insurance cover provided at no cost to the Company by the Department of Human Services of the State of Victoria. No insurance premiums have been paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of the Company.

# Proceedings on Behalf of Company

No person has applied for leave of a court to bring proceedings on behalf of the Company or intervene in any proceedings to which the Company is a party for the purpose of taking responsibility on behalf of the Company for all or any part of those proceedings.

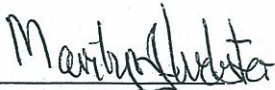
The Company was not a party to any such proceedings during the year.

**VICTORIAN COUNCIL OF SOCIAL SERVICE** ABN 23 005 014 988  
**DIRECTORS' REPORT**  
**30 JUNE 2009**  
**(CONTINUED)**

### Auditor's Independence Declaration

The lead auditor's independence declaration for the year ended 30 June 2009 has been received and can be found following the Directors' report.

Signed on this 28th day of August 2009 in accordance with a resolution of the board of directors.



**Marilyn Webster**  
President



**Eric Passaris**  
Treasurer

**VICTORIAN COUNCIL OF SOCIAL SERVICE** ABN 23 005 014 988  
**AUDITOR'S INDEPENDENCE DECLARATION**  
**UNDER SECTION 307C OF THE CORPORATIONS ACT 2001**  
**TO THE DIRECTORS OF VICTORIAN COUNCIL OF SOCIAL SERVICE**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2009, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.



**Ian A. Duff**  
Registered Company Auditor



**MDHC Audit Assurance Pty Ltd**

# Income Statement

The Company has reported a deficit of \$11,197 for the year (2008: deficit of \$15,943). The deficit from operating activities is \$28,416 (2008: deficit of \$31,085).

There has been a decrease from the prior year in other revenue as the prior year included a one-off transaction relating to a sub-lease the Company entered into. Revenue from operating activities in all other areas has increased over the prior year. The number of projects the Company manages has increased again this year and continues to be an important aspect of the Company's operations. Expenses relating to operating activities have also increased as the Company has

expanded its operations.

<b>Note</b>	<b>2009</b>	<b>2008</b>
<b>Revenue</b>	<b>\$</b>	<b>\$</b>
Revenue from government operational funding	532,959	517,455
Revenue from membership and publications	209,212	181,526
Revenue from investments	135,444	112,884
Revenue from projects	1,993,642	1,425,013
Other revenues from operating activities	3,197	26,433
<b>Total Revenue from</b>	<b>2,874,454</b>	<b>2,263,311</b>
<b>Expenses</b>	<b>\$</b>	<b>\$</b>
Employment expenses	928,015	821,167
Occupancy expenses	89,247	83,883
Publications expenses	3,052	5,685
Investment expenses	6,861	8,158
Project expenses	1,660,780	1,176,866
Other operating and administration expenses	214,915	98,637
<b>Total Expenses for Operating Activities</b>	<b>2,902,870</b>	<b>2,294,396</b>
<b>Deficit from Operating Activities</b>	<b>(28,416)</b>	<b>(31,085)</b>
<b>Non-operating Revenue</b>	<b>\$</b>	<b>\$</b>
Bequest income	17,219	15,142
<b>Deficit for the Year</b>	<b>(11,197)</b>	<b>(15,943)</b>

The accompanying notes form part of these financial statements.

# Balance Sheet

The Company's net asset position has slightly decreased from the previous year. Non-current assets have increased as a result of additions to the Company's investment property, partially offset by the write off of some items of property, plant and equipment. The Company maintains a healthy working capital ratio.

	<b>2009</b>	<b>2008</b>
<b>Current Assets</b>	<b>\$</b>	<b>\$</b>
Cash and cash equivalents	1,634,872	1,574,601
Trade and other receivables	198,797	44,608
<i>Total Current Assets</i>	<i>1,833,669</i>	<i>1,619,209</i>
<b>Non-Current Assets</b>	<b>\$</b>	<b>\$</b>
Investment property	238,558	191,752
Property, plant and equipment	195,528	206,576
<i>Total Non-current Assets</i>	<i>434,086</i>	<i>398,328</i>
<b>Total Assets</b>	<b>2,267,755</b>	<b>2,017,537</b>
<b>Current Liabilities</b>	<b>\$</b>	<b>\$</b>
Trade and other payables	163,007	132,402
Provisions	314,668	246,673
Other liabilities	1,215,392	1,037,818
<i>Total Current Liabilities</i>	<i>1,693,067</i>	<i>1,416,893</i>
<b>Non-Current Liabilities</b>	<b>\$</b>	<b>\$</b>
Trade and other payables	10,887	16,706
Provisions	29,168	38,108
<i>Total Non-current Liabilities</i>	<i>40,055</i>	<i>54,814</i>
<b>Total Liabilities</b>	<b>1,733,122</b>	<b>1,471,707</b>
<b>NET Assets</b>	<b>534,633</b>	<b>545,830</b>
<b>Members' Funds</b>	<b>\$</b>	<b>\$</b>
Reserves	286,909	319,565
Accumulated surplus	247,724	226,265
<b>Total Members' Funds</b>	<b>534,633</b>	<b>545,830</b>

The accompanying notes form part of these financial statements.

# Statement of Changes in Equity

The Company continues to allocate interest income to the bequest reserve which was established in a prior financial year. No amount of the bequest has yet been spent.

	<b>Accumulated Surplus</b>	<b>Building Maintenance Reserve</b>	<b>Bequest Reserve</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Balance at 1 July 2007	271,149	41,983	248,641	561,773
Transfer from accumulated surplus	(13,799)	13,799	–	–
Earnings on reserve account	–	–	15,142	15,142
Deficit for the year	(31,085)	–	–	(31,085)
<b>Balance at 30 June 2008</b>	<b>226,265</b>	<b>55,782</b>	<b>263,783</b>	<b>545,830</b>
Transfer to accumulated surplus	49,875	(49,875)	–	–
Earnings on reserve account	–	–	17,219	17,219
Deficit for the year	(28,416)	–	–	(28,416)
<b>Balance at 30 June 2009</b>	<b>247,724</b>	<b>5,907</b>	<b>281,002</b>	<b>534,633</b>

# Cash Flow Statement

There was a net increase in cash held of \$60,271 for the year. The majority of this increase in cash held is project funds received in advance.

	2009	2008
<b>Cash Flow From Operating Activities</b>	<b>\$</b>	<b>\$</b>
Receipts from government grants and community services	2,635,428	2,250,642
Payments to employees and suppliers	(2,561,672)	(1,828,695)
Interest received	84,837	66,669
Receipts related to bequest reserve	17,219	15,142
Net cash provided by operating activities	175,812	503,758
<b>Cash Flow From Investing Activities</b>	<b>\$</b>	<b>\$</b>
Payments for property, plant and equipment	(115,541)	(152,942)
Net cash used in investing activities	(115,541)	(152,942)
<b><i>Net increase in cash held</i></b>	<b><i>60,271</i></b>	<b><i>350,816</i></b>
<b><i>Cash at the beginning of the financial year</i></b>	<b><i>1,574,601</i></b>	<b><i>1,223,785</i></b>
<b><i>Cash at the end of the financial year</i></b>	<b><i>1,634,872</i></b>	<b><i>1,574,601</i></b>

The accompanying notes form part of these financial statements.

# Notes to the Concise Financial Report for the Year Ended 30 June 2009

## Note 1:

Basis of preparation of the Concise Financial Report  
The concise financial report has been prepared in accordance with Accounting Standard aasb 1039: Concise Financial Reports and the Corporations Act 2001.

The presentation currency used in this concise financial report is Australian dollars.

## Note 2:

	2009	2008
<b>Revenue Operating activities</b>	<b>\$</b>	<b>\$</b>
Government operational funding	532,959	517,455
Membership and publications	209,212	181,526
Rent received	50,607	46,215
Interest received on cash balances	84,837	66,669
Project revenue	1,993,642	1,425,013
Other revenues from services	3,197	26,433
	2,874,454	2,263,311
<b>Non-operating activities</b>	<b>\$</b>	<b>\$</b>
Bequest income	17,219	15,142
(Interest received on cash balances)		
<b>Total revenue</b>	<b>2,891,673</b>	<b>2,278,453</b>

### VICTORIAN COUNCIL OF SOCIAL SERVICE ABN 23 005 014 988 DIRECTORS' DECLARATION

The directors of the Company declare that in their opinion the concise financial report of the Company for the year ended 30 June 2009, as set out on pages 7 to 12:

- a) complies with Accounting Standard AASB 1039: Concise Financial Reports; and
- b) has been derived from, and is consistent with, the full financial report of the Company.

This declaration is made in accordance with a resolution of the board of directors.

  
Marilyn Webster  
President

  
Eric Passaris  
Treasurer

Signed on this 28<sup>th</sup> day of August 2009.

*The accompanying notes form part of these financial statements.*

**Independent Auditor's report to the members of the Victorian Council of Social Service**

**Report on the concise financial report**

The accompanying concise financial report of the Victorian Council of Social Service, which comprises the balance sheet as at 30 June 2009, the income statement, statement of changes in equity and cash flow statement for the year then ended and related notes, derived from the audited financial report of the Victorian Council of Social Service for the year ended 30 June 2009, and the discussion and analysis. The concise financial report does not contain all the disclosures required by the Australian Accounting Standards.

**Directors' responsibility for the concise financial report**

The directors are responsible for the preparation and presentation of the concise financial report in accordance with Accounting Standard AASB 1039: Concise Financial Reports (including the Australian Accounting Interpretations), statutory and other requirements. This responsibility includes establishing and maintaining internal control relevant to the preparation of the concise financial report; selecting and applying the appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

**Auditor's responsibility**

Our responsibility is to express an opinion on the concise financial report based on our audit procedures. We have conducted an independent audit, in accordance with Australian Auditing Standards, of the financial report of the Victorian Council of Social Service for the year ended 30 June 2009. Our audit report on the financial report for the year was signed on 28 August 2009 and was not subject to any modification. The Australian Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report for the year is free from material misstatement.

Our procedures in respect of the concise financial report included testing that the information in the concise financial report is derived from, and is consistent with, the financial report for the year, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the financial report for the year. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report complies with Accounting Standard AASB 1039: Concise Financial Reports and whether the discussion and analysis complies with the requirements laid down in AASB 1039: Concise Financial Reports.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Independence**

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, provided to the directors of the Victorian Council of Social Service, would be in the same terms if provided to the directors as at the date of this auditor's report.

**Auditor's opinion**

In our opinion, the concise financial report including the discussion and analysis of the Victorian Council of Social Service for the year ended 30 June 2009 complies with Accounting Standard AASB 1039: Concise Financial Reports.

  
Ian A. Duff  
Registered Company Auditor

  
MDHC Audit Assurance Pty Ltd

Signed in Hawthorn, this 28th day of August 2009.



17 August 2008. VCOSS was asked to be one of the signatory organizations at the signing of the Statement of Intent to Close the Gap, by the Victorian Government with VACCHO (Victorian Aboriginal Community Controlled Health Organisation).



Published by the Victorian Council of Social Service

Level 8, 128 Exhibition St, Melbourne, VIC 3000

ph:(03) 9654 5050

Fax: (03) 9654 5749

[vcoss@vcoss.org.au](mailto:vcoss@vcoss.org.au)

[www.vcoss.org.au](http://www.vcoss.org.au)

ISSN: 1324-8588

© VCOSS 2009

This publication is copyright. Apart from fair dealings under the Copyright Act 1968, non-profit organisations have permission to reproduce this material as long as credit is given to VCOSS and no charge is made by any such organisation with respect to any use made of the material.